

2

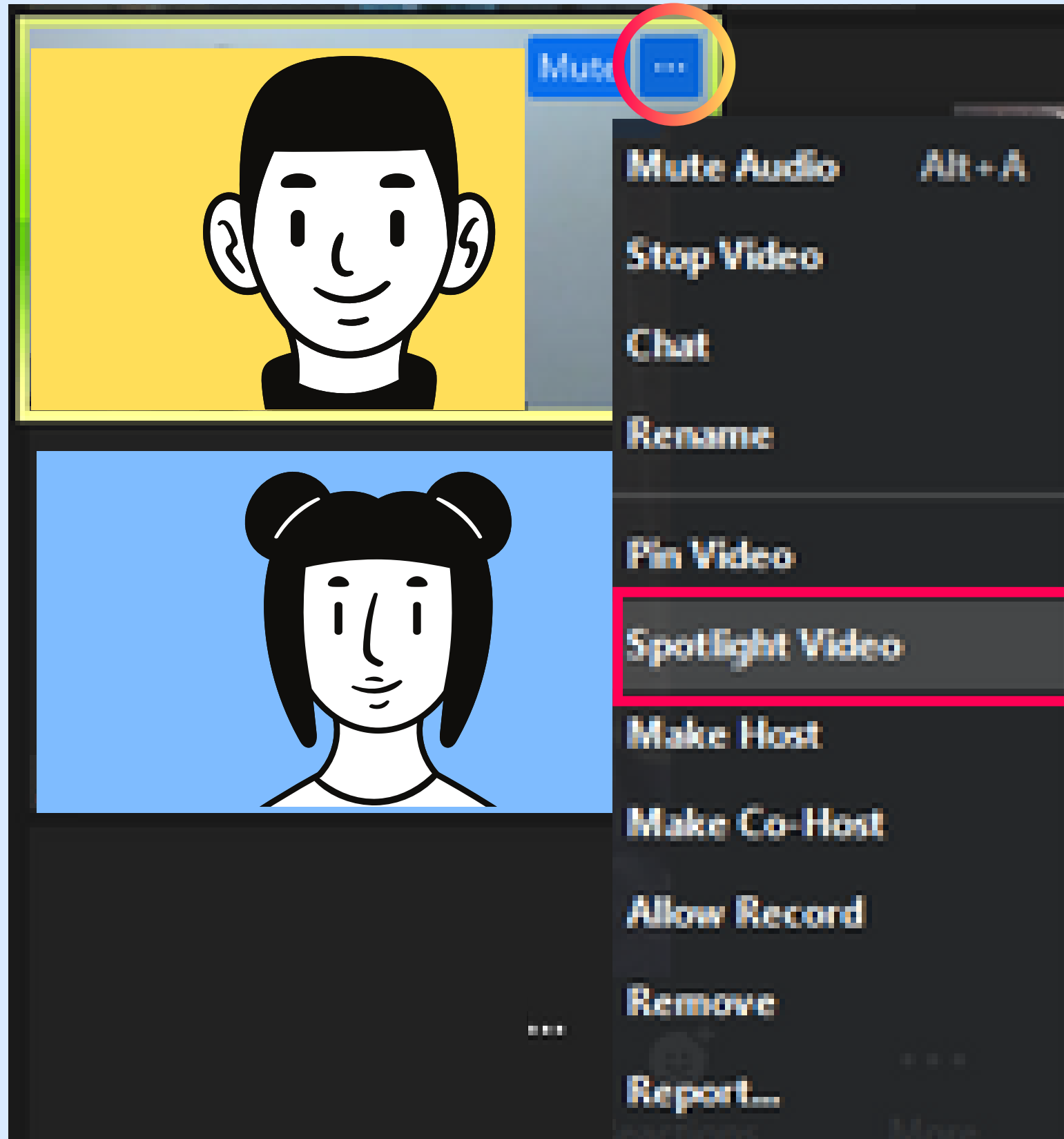
SUPORTE AO

zoom

1. Spotlight de vídeo (Projetar vídeo para todos)
2. Breakout Rooms (Salas de Workshop) - Básico

1. Spotlight de vídeo
(Projetar vídeo para todos)

Na galeria



- Fechar/abrir o microfone
- Fechar/abrir o vídeo
- Chamar no chat
- Renomeá-lo
- Fixar vídeo (só para você)
- Projetar vídeo para todos
- Fazê-lo Co-Host
- Permitir que grave
- Removê-lo
- Denunciar...
- Colocar em sala de espera

Essa opção só está disponível para o Host ou Co-Host (anfitrião ou co-anfitrião)



VOLTAR PARA
A GALERIA

Zoom Meeting

Gallery View

Cancel the Spotlight Video

Unmute Start Video Security Participants Polls Chat Share Screen Record Reactions More End

Zoom Meeting

Speaker View

The image shows a Zoom meeting window with three video thumbnails. The top-left thumbnail shows a male cartoon avatar on a yellow background. The top-right thumbnail shows a tree logo on a blue and white background, with the name 'Viviane' below it. The bottom-center thumbnail shows a female cartoon avatar on a blue background. A context menu is open over the bottom-center thumbnail, with 'Spotlight Video' highlighted in pink. The menu items are: Mute Audio (Alt + A), Stop Video, Chat, Rename, Pin Video, Spotlight Video, Make Host, Make Co-Host, Allow Record, Remove, and Report... The bottom toolbar contains icons for Unmute, Start Video, Security, Participants (3), Polls, Chat, Share Screen, Record, and End.

Unmute Start Video Security Participants Polls Chat Share Screen Record

Mute Audio Alt + A

Stop Video

Chat

Rename

Pin Video

Spotlight Video

Make Host

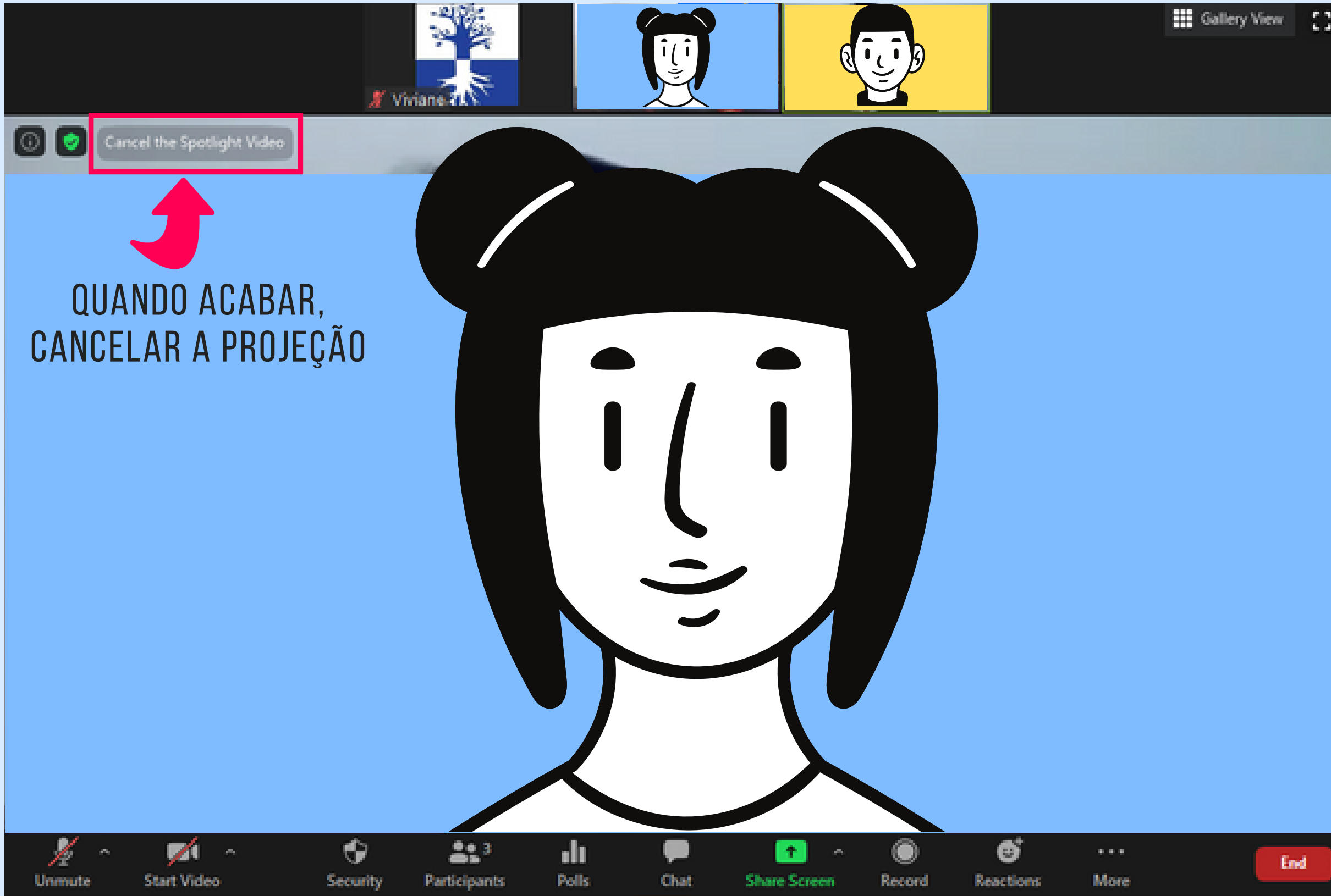
Make Co-Host

Allow Record

Remove

Report...

End

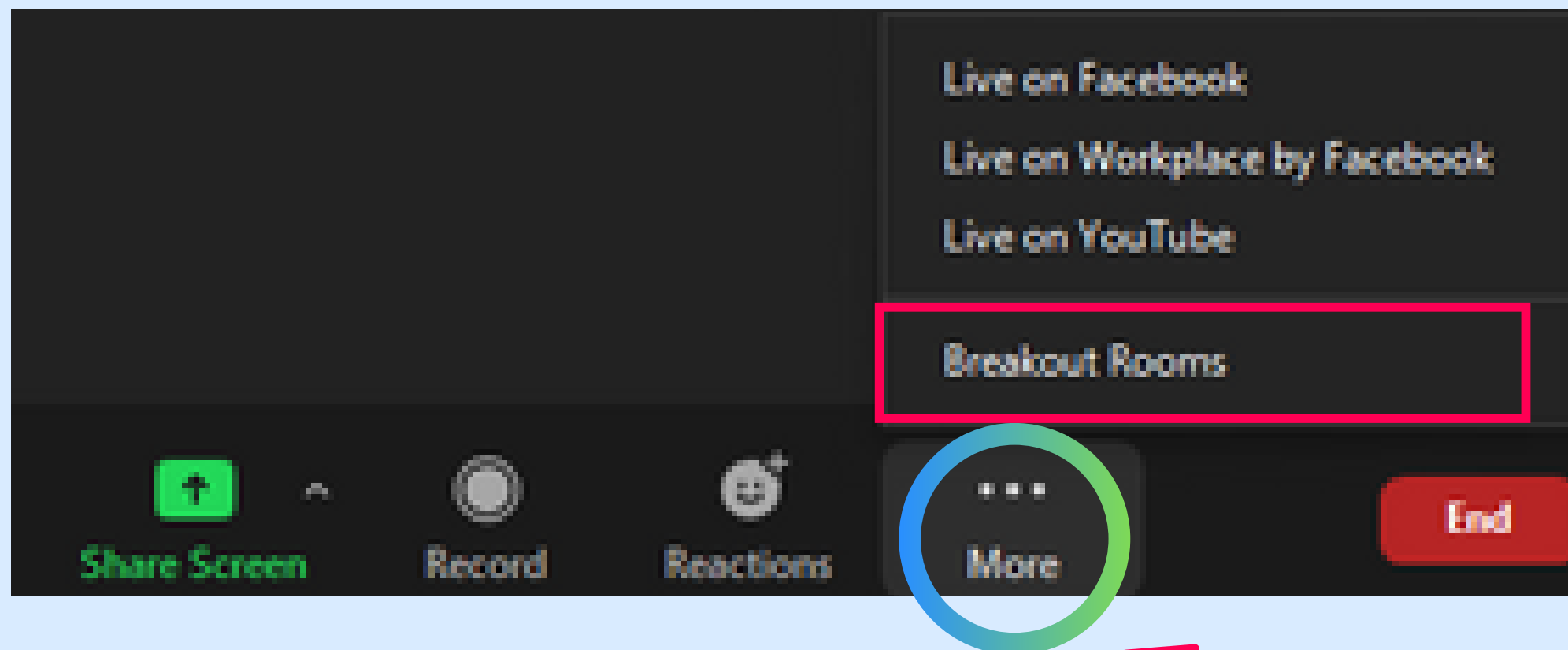


2. Breakout Rooms

(Salas de Workshop) - Básico

Na barra de ações

OPÇÃO DISPONÍVEL APENAS PARA O HOST



ABRIR
SALAS DE
WORKSHOP



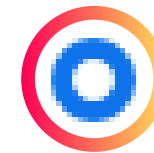
Create Breakout Rooms



Assign 3 participants into Rooms:



Automatically



Manually



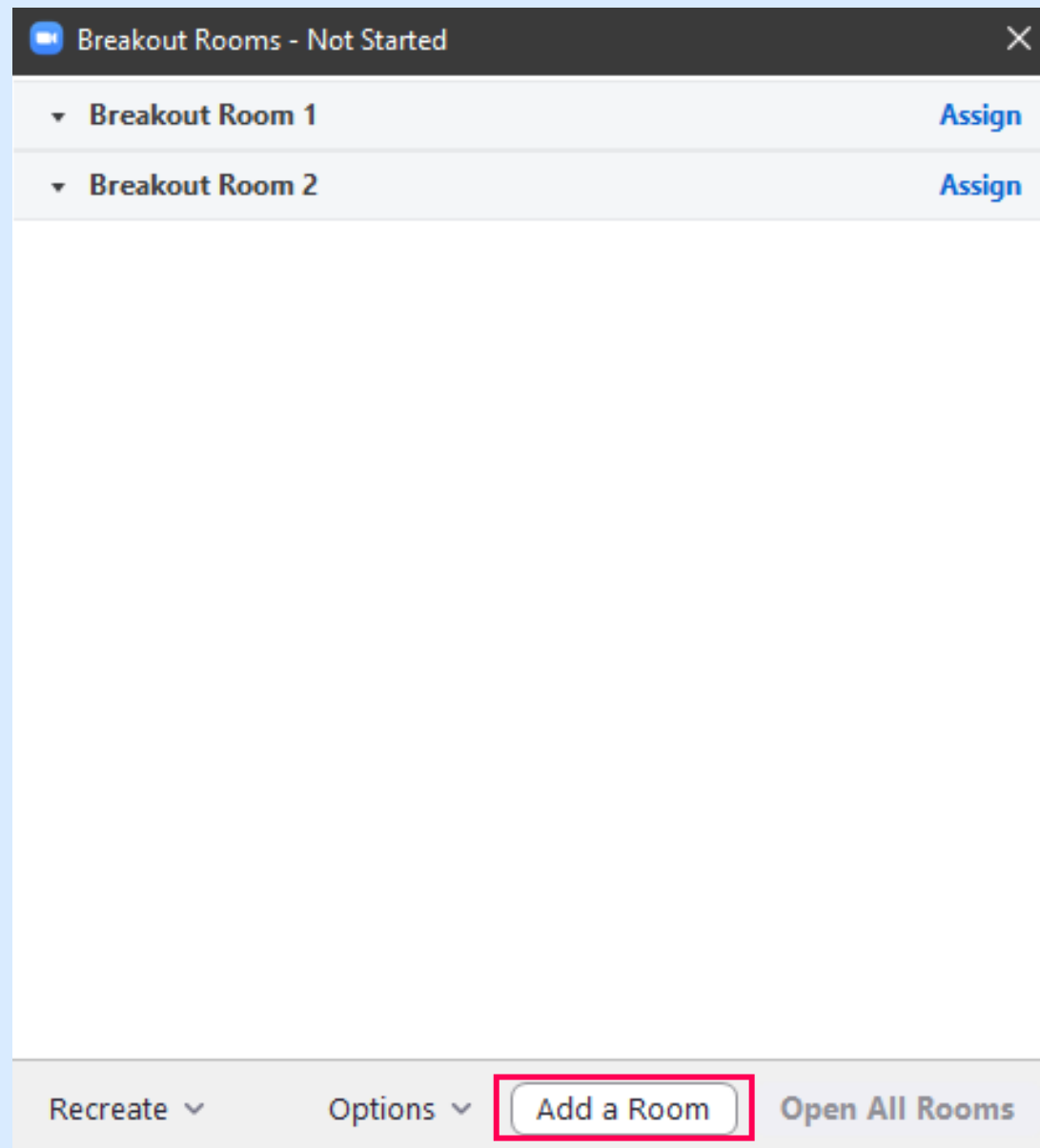
MANUALMENTE

3 participants per room

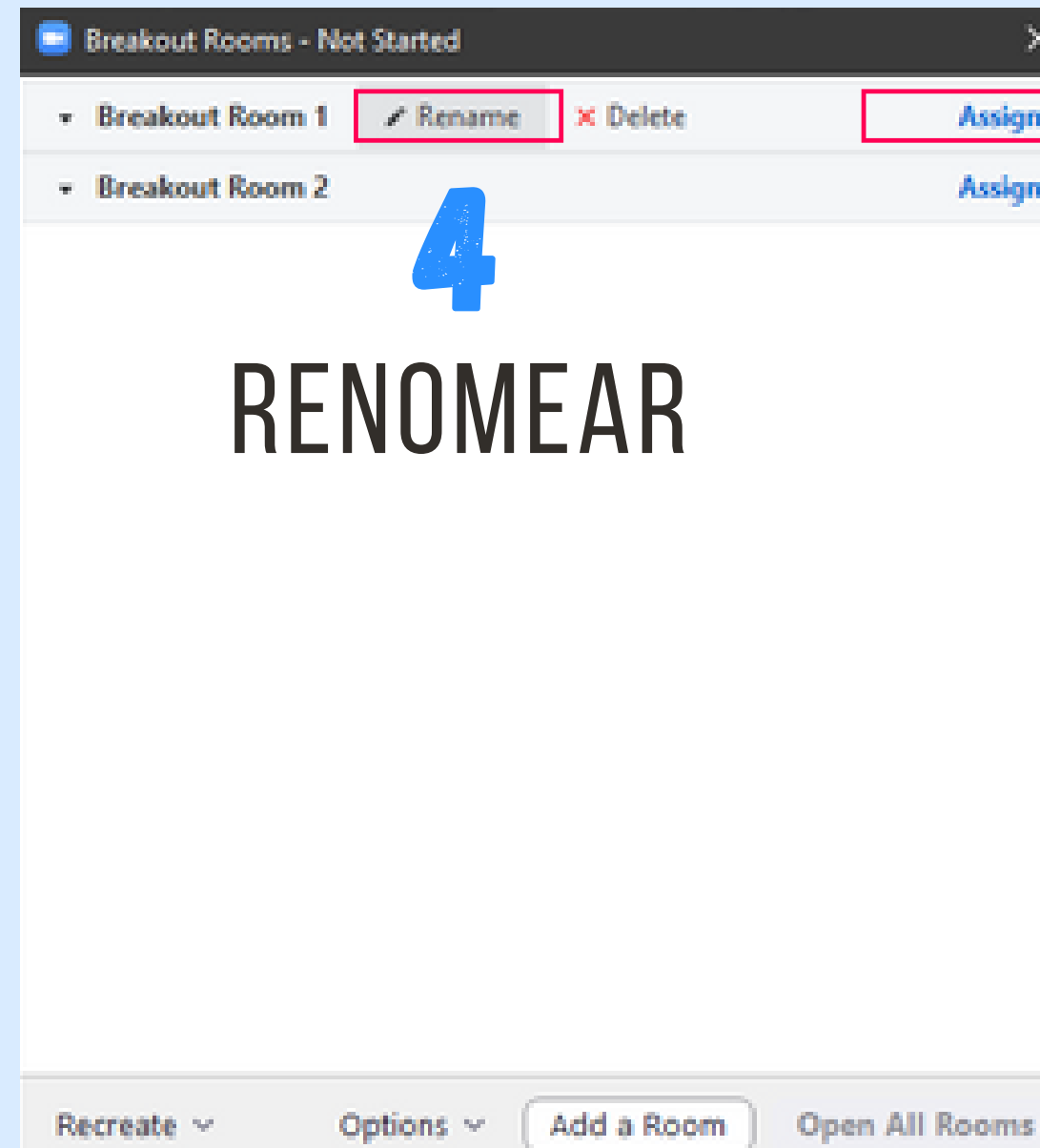
Create Rooms



CRIAR SALAS

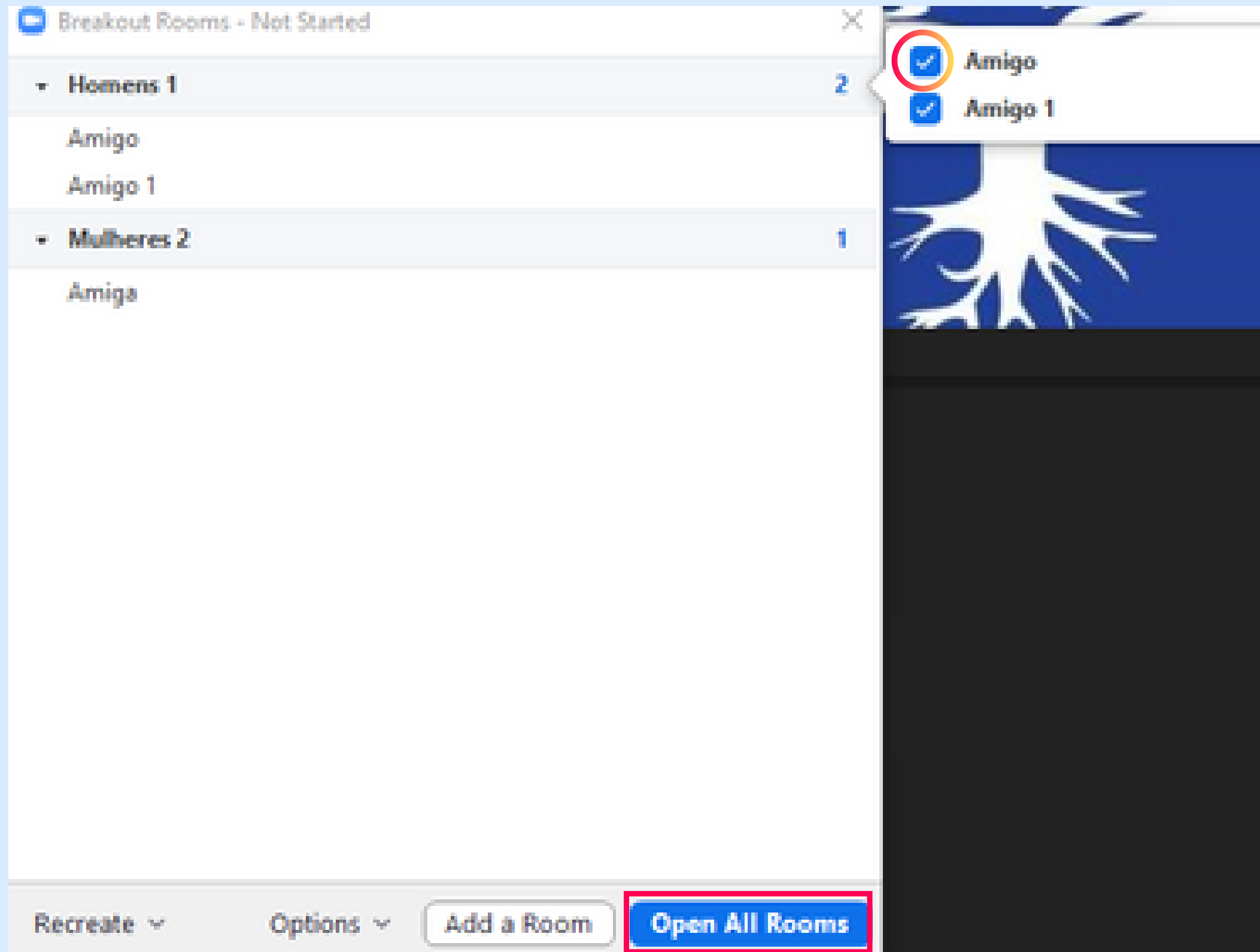


3
ADICIONAR SALAS



4
RENOMEAR

5
ADICIONAR
PESSOAS



6 **MARCAR
PESSOAS**

7 **ABRIR SALAS**

Breakout Rooms - In Progress ✕

- ▼ **Homens 1** Join
 - Amigo
 - Amigo 1 (not joined)
- ▼ **Mulheres 2** Join
 - Amiga

Type your message here

Broadcast

Broadcast a message to all ▼ Close All Rooms

TRANSMITIR UMA
MENSAGEM PARA TODOS

Breakout Rooms - In Progress

- Homens 1 Join
 - Amigo Move to
 - Amigo 1
- Mulheres 2 Join
 - Amiga

Broadcast a message to all Close All Rooms

MOVER PESSOA
PARA OUTRA SALA



ENTRAR EM UMA
DAS SALAS



Breakout Rooms - In Progress

- ▼ Mulheres 2 Leave
 - Amiga
 - Viviane
- ▼ Homens 1 Join
 - Amigo
 - Amigo 1

Broadcast a message to all ▼ Close All Rooms



SAIR DA SALA

Breakout Rooms - In Progress

- Homens 1 [Join](#)
 - Amigo
 - Amigo 1
- Mulheres 2 [Join](#)
 - Amiga

Broadcast a message to all

Close All Rooms

 FECHAR SALAS

Breakout Rooms - In Progress

- Homens 1 2
 - Amigo
 - Amigo 1
- Mulheres 2 1
 - Amiga

All Breakout Rooms will close in 41 seconds

CONTAGEM REGRESSIVA
PARA O RETORNO

DICAS:

1. Lembre-se de ser o Host do Zoom
2. Prepare as salas com antecedência
3. Serão salas mistas ou separadas por gênero?
4. Quantas pessoas por sala, mais ou menos?
5. Quanto tempo o workshop deve durar?
6. Lembre-se de alocar as pessoas que chegarem depois
7. Mande a pergunta do workshop no chat da sala principal antes de abrir as salas para que esteja acessível a todos.

A white Apple keyboard is partially visible in the upper right corner, showing keys for A, S, D, F, G, H, J, K, L, and the number row. To the left, a pair of white earbuds with a white inline remote is visible. The background is a plain, light gray surface.

OBRIGADA!